

NO : CBSE/1131294/IS-04070-2425/2024-25/

Dated: 25/10/2023

**The Manager,  
FORTUNE HIGH SCHOOL  
S.N 4 A/2 AUTADE, HANDEWADI, TALUKA HAVELI, DISTRICT PUNE  
MAHARASHTRA, PUNE, 412308  
(M: )**

**SUBJECT: REGARDING REQUEST OF SCHOOL FOR ENHANCEMENT OF SECTIONS - REG.**

Sir/Madam,

This is with reference to school application No.-IS-04070-2425 dt. on the subject cited above.

Sl. No.	GENERAL CONDITIONS
1.	The total number of section of the school shall be restricted to 31 (As per prescribed dimension) as per the number of class rooms reported during inspection and further increase shall be subjected to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
2.	Compliance of the points no. 1 to 4 may be submitted within 03 months on the SARAS Portal, failing which due action will be taken.
Sl. No.	CONDITIONS FOR COMPLIANCE
1	The Board has decided to permit the grant of Section Increase to school on the basis of declaration submitted in Part-A/documents uploaded by the school, whereas, few documents are not at par as per Affiliation Bye-Laws and SARAS Manual. However, the permission has been granted with subject to the following conditions and school is directed to submit strict compliance with documentary evidences failing which action will be taken by the Board for non-compliance: 1. School is required to upload Land Certificate STRICTLY as per the Appendix –X of Circular no. 12/2022 of the Affiliation Bye-laws and SARAS Manual 4.0 point 1.10 by including school is running on said plot of land, as Uploaded land certificate is not as per appendix X. The certificate should have been issued not more than 1 year before the date of application. land certificate should include registered land detail (with complete lessor and lessee details) duly issued by concerned authority of land, by including, ownership of land either in the name of school or society running the school as per clause 3.8 of affiliation bye laws.
2	2. School is required to upload valid and latest Building Safety Certificate as per prescribed format in Appendix- XI of Circular no. 12/2022 to be issued by an officer not below the rank of an Assistant Engineer of the Government Works Department. The Building Safety Certificate must include validity period of fitness of building with all the Blocks details and the number of floors including basement, if available.
3	3. School is required to upload valid and latest Fire safety certificate of complete building infrastructure for all blocks duly certifying the fitness of building for occupation /use as educational building to be issued by the Govt. Fire Safety Department with validity period.
4	4. The number of sections in the school are restricted to 31 as per the requirement submitted in the application in r/o availability of land ie 4600 sq meters and shall not be increased without prior approval of the Board. 5. The school must ensure teacher section ratio as per clause 5.4 of Affiliation Bye laws of the Board. 6. The school must obtain all essential safety certificates alongwith recognition certificate from time to time as per norms of the Board & other norms of the Board's bye-laws. 7. School must ensure availability of adequate number of classrooms in r/o sections permitted. 8. The enrolment should be restricted with optimum number of 40 students per section as per norms of the Board. 9. The school is required to abide all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018. 10. School shall maintain the compactness of the school

campus area with pucca boundary wall of 6 feet from all sides. 11. The school is required to upload all the above mentioned certificates under Mandatory Public Disclosure as well as upload compliance on SARAS within stipulated time period of three months. School is also advised to comply the circular No.16/2023 dated 28/04/23 of Saras Manual 4.0 and Affiliation Bye-Laws 2018 before uploading the compliance. It is also to note that if the school fails to submit the above certificates in the prescribed format within the stipulated time period, in that case, the school will be held responsible for the consequences arising out of it, if any, in the later stage.

In this connection, I am directed to convey approval of the Board to permit increase of sections in the school and subject to strict adherence to the other provisions of Affiliation and Examination Bye-Laws of the Board & appendix V of Affiliation Bye-Laws as well as the following specific conditions:

1. The school is permitted to run () total number of sections. In case of Senior Secondary level 1/3rd of the total sections permitted can be run in Class XI & XII.
2. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
3. The school is required to renew Water & Health Sanitation, Building Safety and Fire Safety certificates on regular basis.
4. The school will ensure adequate teaching staff and other physical facilities in the school for the smooth functioning with its enrolment.
5. The school will adhere to Rule 14.12 of Affiliation Bye laws of the Board and maintain optimum strength of 40 students in a section.
6. This approval will be subject to final outcome of any legal case/ litigation and any other issues arising out of shifting of school or otherwise and CBSE shall not be responsible for any dispute/legal issue arising out of increase in sections.
7. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

**“The school shall possess valid fire safety certificate, Building safety certificate and Water and Sanitation Certificate alongwith other essential documents during functioning of the school which shall be renewed from time to time as per norms”.**

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**